Paige,

Is this something I can request be done through you? Or are we required to use their company?

Website: www.morganstanleyfa.com/theradcliffgroup

2019 Open Enrollment for 401(K) and Flexible Spending Accounts is November 19, 2018 thru December 3, 2018.

401(k) RETIREMENT PLAN:

IRS Limits for 2019: Elective Deferral \$19,000 and "Catch-Up" \$6,000

- Enroll, increase or decrease deferral percentage (no limit per paycheck)
- Elect "Catch-Up" contributions; (must be turning 50 or older in 2019)
- Matching Contributions (20% on up to 15% of annual salary)
- · Vesting (1 year or more, 100%)

Plan Distributions:

- · Retirement
- Death
- Termination of employment

Financial Hardship Withdrawals:

- All or part of elective deferral contributions (not earnings) for immediate and severe financial need.
- Elective deferral contributions will be suspended for six months following the date of the withdrawal.

In-Service Withdrawals:

- · Rollover Withdrawal
- Age 59 1/2 Withdrawal
- 5 Year Active Member Withdrawal

Fees

- \$50 incurred each time a distribution is processed
- An \$50 annual fee will apply to new installment election, if available, under the plan (collected quarterly)